



Beaumaris Secondary College

**VCE 2024
Parent Payments**

Dear Parents/Guardians,

We are looking forward to a great year of teaching and learning at Beaumaris Secondary College and would like to advise you of the college's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.


Beaumaris Secondary College and School Council make every effort to keep the cost of items and activities to a minimum and affordable for all parents, by reviewing costs on an annual basis.

The monumental financial support from our parents has allowed us to build/install/purchase:

- Equipment to run a wide range of specialism subjects and curriculum experiences
- A bank of enhanced digital learning devices
- Micro-credentials week activities
- Sewing machines with enhanced functionality
- Sewing masterclasses
- Photography equipment for Create
- Performance Lighting for the Theatre
- Theatre props
- Drills and power tools for Design Technology
- Digital Blood pressure monitors for BEST
- ECG sensor for BEST
- Telescope for stargazing
- Micro bits
- Music scores and equipment
- Drama blocks and scripts
- Service our aquarium in BEST allowing students to study the ecosystem in real time
- Build a sanctuary for our stick insects allowing students to study them in their natural environment as well as feed/care for them
- BEST machine sets demonstrating directional force and mechanical advantage
- Tug of war ropes to enhance the learning in Physics

For further information on the Department's Parent Payments Policy, please refer to the one-page document at the end of this booklet.

Yours sincerely,



Debby Chaves
Principal



Steve Pearce
School Council President

Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum		Amount
Unit 1&2 VCE subject consumables, classroom materials and activities	Amount	
Applied Computing Unit 1&2 – Resource materials	\$10.00	
Art Making and Exhibiting Unit 1&2 – Canvas, paper and card, markers, oil pastels, charcoal and inks	\$100.00	
Biology Unit 1&2 – SAC and practical resources	\$50.00	
Business Management Unit 1&2	\$NIL	
Chemistry Unit 1&2 – SAC and practical resources	\$45.00	
Economics Unit 1&2 – SAC and practical resources	\$20.00	
English Unit 1&2 – Printing and photocopying	\$NIL	
English Language Unit 1&2 – Resource materials	\$10.00	
Food Studies Unit 1&2 – Cooking materials and equipment upkeep	\$450.00	
Foundation Mathematics Unit 1&2 – SAC and revision materials	\$10.00	
General Mathematics Unit 1&2 – SAC and revision materials	\$20.00	
Geography Unit 1&2 – Printing and photocopying	\$NIL	
GOAL (Year 11) – Resource materials for termly based activities	\$ 8.00	
Health and Human Development Unit 1&2 – SAC and practical resources	\$35.00	
Language French Unit 1&2 – SAC and revision materials	\$10.00	\$
Language Japanese Unit 1&2 – SAC and revision materials	\$10.00	
Legal Studies Unit 1&2 – SAC and revision materials	\$15.00	
Literature Unit 1&2 – Study guide materials	\$10.00	
Math Methods Unit 1&2 – SAC and revision materials	\$20.00	
Media Unit 1&2 – SAC and practical resources	\$30.00	
Modern History Unit 1&2 – SAC and practical resources	\$10.00	
Physical Education Unit 1&2 – Resource materials and equipment upkeep	\$20.00	
Philosophy Unit 1&2 – Printing and photocopying	\$NIL	
Physics Unit 1&2 – SAC and practical resources	\$40.00	
Psychology Unit 1&2 – SAC and practical resources	\$20.00	
Specialist Mathematics Unit 1&2 – SAC and revision materials	\$30.00	
Visual Communication Design Unit 1&2 – Markers, watercolor pencils, brushes, mixed media, paper, card and foam core	\$105.00	
Theatre Studies Unit 1&2 – Professional performances, SAC playscripts and excerpts, set design, costumes, props, make-up and sound design	\$110.00	

Unit 3&4 VCE subject consumables, classroom materials and activities		
Applied Computing Unit 3&4 – Resource materials	\$10.00	
Art Making and Exhibiting Unit 3&4 – Canvas, paper and card, markers, oil pastels, charcoal and inks	\$100.00	
Biology Unit 3&4 – SAC and practical resources	\$95.00	
Business Management Unit 3&4 – SAC and revision materials	\$20.00	
Chemistry Unit 3&4 – SAC and practical resources	\$70.00	
Economics Unit 3&4 – SAC and practical resources	\$20.00	
English Unit 3&4 – SAC and revision materials	\$25.00	
English Language Unit 3&4 – Resource materials	\$25.00	
Food Studies Unit 3&4 – Cooking materials and equipment upkeep	\$400.00	
Foundation Mathematics Unit 3&4 – SAC and revision materials	\$20.00	
General Mathematics Unit 3&4 – SAC and revision materials	\$15.00	
Geography Unit 3&4 – SAC and practical resources	\$15.00	
Global Politics Unit 3&4 – Study guide materials	\$25.00	
GOAL (Year 12) – Resource materials for termly based activities	\$8.00	
Health and Human Development Unit 3&4 – SAC and practical resources	\$25.00	
History Revolutions Unit 3&4 – SAC and practical resources	\$20.00	
Language French Unit 3&4 – SAC and revision materials	\$10.00	
Language Japanese Unit 3&4 – SAC and revision materials	\$10.00	\$
Legal Studies Unit 3&4 – SAC and revision materials	\$15.00	
Literature Unit 3&4 – Study guide materials	\$25.00	
Math Methods Unit 3&4 – SAC and revision materials	\$20.00	
Media Unit 3&4 – SAC and practical resources	\$30.00	
Music Contemporary Performance Unit 3&4 – Sheet music, SAC and revision materials	\$70.00	
Outdoor and Environmental Studies Unit 3&4 – SAC and revision materials	\$20.00	
Physical Education Unit 3&4 – Resource materials and equipment upkeep	\$20.00	
Philosophy Unit 3&4 – SAC and practical resources	\$15.00	
Physics Unit 3&4 – SAC and practical resources	\$55.00	
Production Design and Technology – Textiles, thread, dyes, acrylic, timber, metal and welding consumables	\$130.00	
Psychology Unit 3&4 – SAC and practical resources	\$60.00	
Specialist Mathematics Unit 3&4 – SAC and revision materials	\$30.00	
Systems Engineering Unit 3&4 – Acrylic, 3D print filament, timber, metal, welding, soldering and electronic component consumables	\$130.00	
Visual Communication Design Unit 3&4 – Markers, watercolor pencils, brushes, mixed media, paper, card and foam core	\$115.00	

Theatre Studies Unit 3&4 – Professional performances, SAC playscripts and excerpts, set design, costumes, props, make-up and sound design	\$110.00	
VCE Vocational Major subject consumables, classroom materials and activities		
Literacy VM Unit 1&2 – SAC, booklets and revision materials	\$80.00	\$
Literacy VM Unit 3&4 – SAC, booklets and revision materials	\$80.00	
Numeracy VM Unit 1&2 – SAC and revision materials	\$40.00	
Numeracy VM Unit 3&4 – SAC and revision materials	\$40.00	
Personal Development Skills VM Unit 1&2 – SAC and revision materials	\$80.00	
Personal Development Skills VM Unit 3&4 – SAC and revision materials	\$80.00	
Work Related Skills VM Unit 1&2 – SAC and revision materials	\$80.00	
Work Related Skills VM Unit 3&4 – SAC and revision materials	\$80.00	
VSL Studies		
<ul style="list-style-type: none"> Enrolment Contribution to the Victorian School of Languages 		\$160.00
Student Resources		
<ul style="list-style-type: none"> VCE Student ID Card 		\$5.00
Digital Technologies – provision of devices, software, and system support		
<ul style="list-style-type: none"> Compass Access (\$40), Library Systems (\$5), IT Security & Support (\$85) 		\$130.00
VCE printing and photocopying of worksheets and learning materials		\$90.00
Total Curriculum Contributions based on Specialism choices		\$

Other Contributions – for non-curriculum items and activities	Amount
Curriculum Innovate	\$200.00
First Aid Equipment	\$10.00
State Schools' Relief	\$50.00
Total Other Contributions	\$260.00

Tax deductible contributions (suggested amount) <i>Suggested amount parents to complete in Compass portal</i>	Amount
Building Fund. A tax-deductible contribution to support renovations, upgrades and maintenance of school infrastructure.	\$50.00
Library Fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$50.00
Total Tax-deductible Contributions	\$100.00
Total Curriculum and Other Contributions	\$

Education items for students to own

Booklists: Families will receive a separate booklist of items that the school recommends you purchase from Beaumaris Books for your child to individually own and use.

BYOD: Beaumaris Secondary College is a BYOD school. Students are requested to purchase a device that meets the criteria listed on the College website.

Extra-Curricular Items and Activities – provided on a user-pays basis

Beaumaris Secondary College offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Indicative Extra-Curricular Items and Activities	Indicative Amount
Athletics Carnival	\$30.00
Swimming Carnival	\$30.00
Year 12 Camp	\$400.00
Art Making and Exhibiting Unit 1&2 – Excursion	\$60.00
Art Making and Exhibiting Unit 3&4 – Excursion	\$100.00
Biology Unit 1&2 – Zoo Excursion	\$35.00
Biology Unit 3&4 – GTAC Excursion	\$30.00
Business Management Unit 3&4 – Flour House Excursion	\$25.00
Chemistry Unit 1&2 – Melbourne Uni ‘What’s in Water?’ Excursion	\$35.00
Chemistry Unit 3&4 – Melbourne Uni ‘Organic Analysis’ Excursion	\$35.00
English Unit 3&4 – Practice Exams	\$30.00
Geography Unit 1&2/3&4 – Fieldwork Excursion	\$20.00
Geography Unit 1&2/3&4 – Overnight Excursion	\$85.00
GOAL (Year 11/12) – Wellbeing Days	\$60.00
Language French Unit 1&2/3&4 – French Film Festival	\$45.00
Language French Unit 3&4 – Private VCAA Workshop	\$35.00
Language Japanese Unit 1&2 – City Excursion	\$50.00
Literacy VM Unit 1&2/3&4 – Excursion	\$50.00
Literature Unit 3&4 – Hanging Rock Excursion	\$45.00
Media Unit 1&2/3&4 – City Excursion	\$60.00
Modern History Unit 1&2 – Holocaust Museum Excursion	\$20.00
Numeracy VM Unit 1&2/3&4 – Excursion	\$50.00
Outdoor and Environmental Studies Unit 3&4 – Excursions x4	\$500.00
Outdoor and Environmental Studies Unit 3&4 – Camp	\$650.00
Personal Development Skills VM Unit 1&2 – Homelessness Excursion	\$40.00

Personal Development Skills VM Unit 3&4 – Excursion	\$50.00
Physical Education Unit 1&2/3&4 – Excursions x2	\$60.00
Philosophy Unit 1&2 – Zoo Excursion	\$40.00
Philosophy Unit 3&4 – Museum Excursion	\$40.00
Physics Unit 3&4 – Luna Park Excursion	\$30.00
Psychology Unit 3&4 – Incursion	\$15.00
Theatre Studies Unit 1&2/3&4 – Live Theatre Performances x5	\$250.00
Theatre Studies Unit 1&2/3&4 – 4 Day Adelaide Fringe Festival	\$1800.00
Visual Communication Design Unit 1&2/3&4 – Excursion	\$40.00
Visual Communication Design Unit 3&4 – Incursion	\$50.00
Work Related Skills VM Unit 1&2/3&4 – Business Visits	\$50.00

Total Extra-curricular Items and Activities totals are based on Specialism choices

Instrumental Music Program

Instrumental Music Program – Refer to website for Instrumental Music Handbook	\$Price on enquiry
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Category	Total Amount
Curriculum Contributions based on Specialism choices	\$
Other Contributions	\$260.00
Tax-deductible Contributions	\$100.00
Total	\$

Pay as you go – Extra-curricular Items and Activities
To be paid via Compass throughout the year

Payment Options

Payment options available commencing **5 February 2024**:

- In full
- 5 monthly instalments
- 10 fortnightly instalments

The college will be utilising the Compass Billing module for payments, instructions can be found on the following pages.

If you do not wish to use Compass, please contact the office on 03 8569 9200 to discuss alternative payment options.

Financial Support for Families

Beaumaris Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (CSEF)
- State Schools' Relief (SSR)
- Payment plans for extra-curricular items and activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Justine MacDonald, Business Manager

Ph: 03 8569 9200 | Email: justine.macdonald@education.vic.gov.au



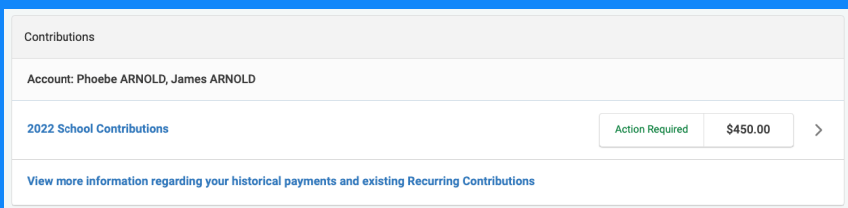
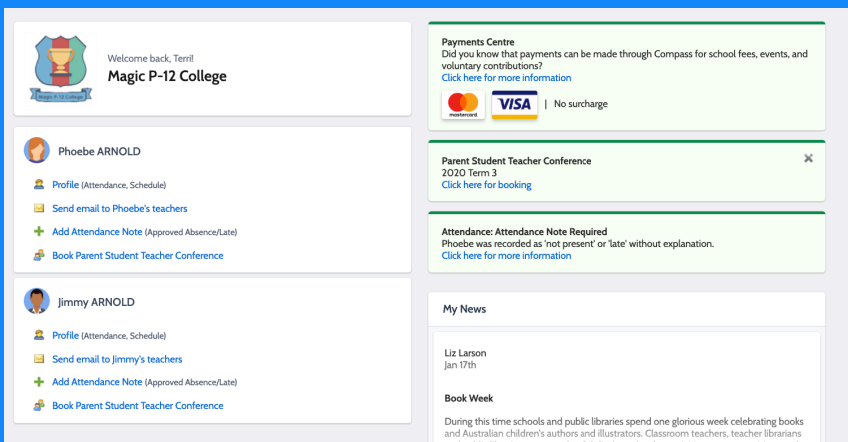
School Fees & Contributions Parent Guide

A step by step guide to take you through paying your school contributions through the Compass Portal.



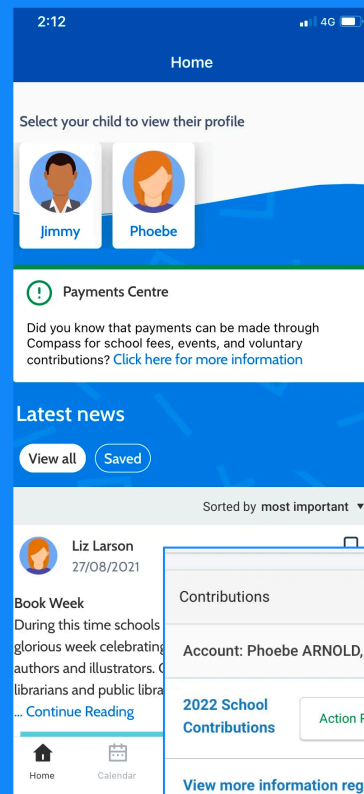
Web Browser

Click the 'Payment Centre' Banner from your Home Page to access your Contributions.



Compass App

Select Payments Centre from your Home Page.

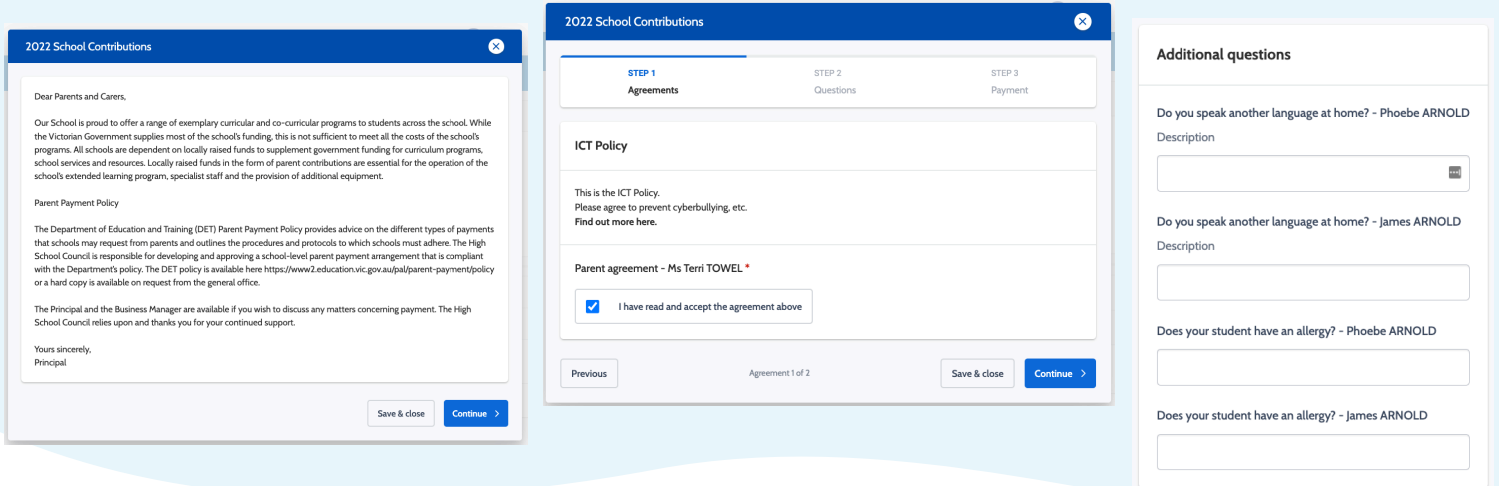




1. Description, Agreements & Questions

The first thing you'll see is your school's customised description, detailing information about contributions.

Clicking through, you may be prompted to fill out any Agreements & Questions that are relevant to your student and their enrolment.



2022 School Contributions

Dear Parents and Carers,

Our School is proud to offer a range of exemplary curricular and co-curricular programs to students across the school. While the Victorian Government supplies most of the schools funding, this is not sufficient to meet all the costs of the schools programs. All schools are dependent on locally raised funds to supplement government funding for curriculum programs, school services and resources. Locally raised funds in the form of parent contributions are essential for the operation of the school's extended learning program, specialist staff and the provision of additional equipment.

Parent Payment Policy

The Department of Education and Training (DET) Parent Payment Policy provides advice on the different types of payments that schools may request from parents and outlines the procedures and protocols to which schools must adhere. The High School Council is responsible for developing and approving a school-level parent payment arrangement that is compliant with the Department's policy. The DET policy is available here <https://www2.education.vic.gov.au/pal/parent-payment/policy> or a hard copy is available on request from the general office.

The Principal and the Business Manager are available if you wish to discuss any matters concerning payment. The High School Council relies upon and thanks you for your continued support.

Yours sincerely,
Principal

2022 School Contributions

STEP 1 Agreements STEP 2 Questions STEP 3 Payment

ICT Policy

This is the ICT Policy. Please agree to prevent cyberbullying, etc. [Find out more here.](#)

Parent agreement - Ms Terri TOWEL *

I have read and accept the agreement above

Previous Agreement 1 of 2 Save & close Continue >

Additional questions

Do you speak another language at home? - Phoebe ARNOLD

Description

Do you speak another language at home? - James ARNOLD

Description

Does your student have an allergy? - Phoebe ARNOLD

Description

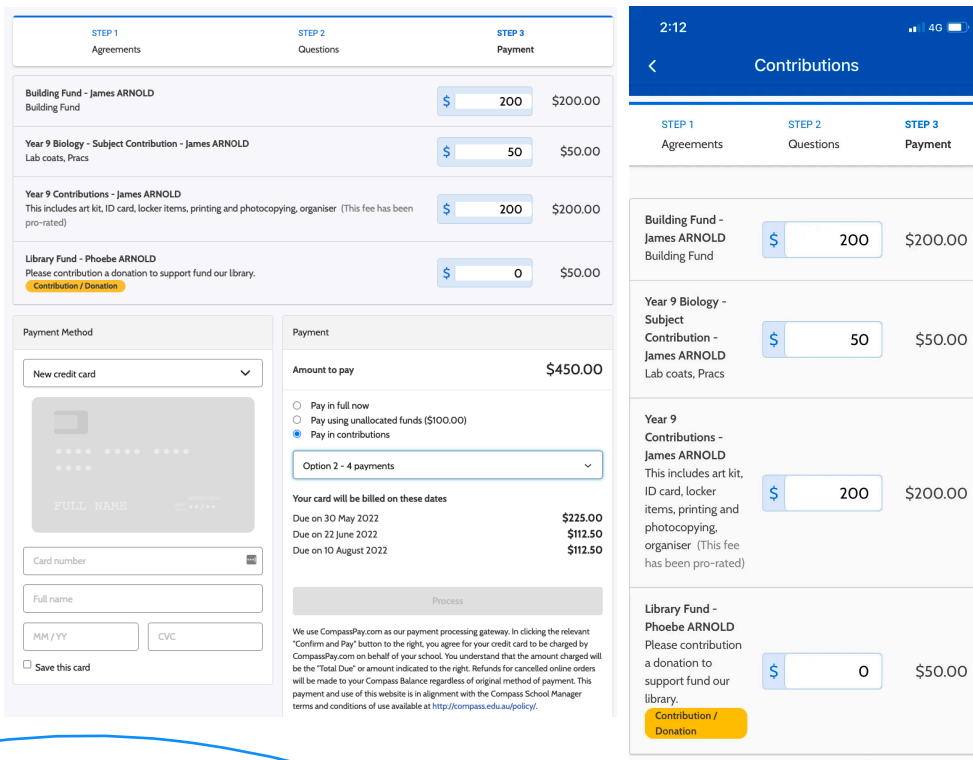
Does your student have an allergy? - James ARNOLD

Description

2. Paying your Contributions

Next, you'll see the contributions your school has posted against your student/s.

From here, you may have a few different items to choose from, broken down by student and fee type. As each item is voluntary, you can choose the amount you'd like to pay today. Next time you access your Contributions, the amounts available to pay will have decreased.



STEP 1 Agreements STEP 2 Questions STEP 3 Payment

Item	Amount	Total
Building Fund - James ARNOLD	\$ 200	\$200.00
Year 9 Biology - Subject Contribution - James ARNOLD	\$ 50	\$50.00
Year 9 Contributions - James ARNOLD	\$ 200	\$200.00
Library Fund - Phoebe ARNOLD	\$ 0	\$50.00

Payment Method

New credit card

Payment

Amount to pay: \$450.00

Pay in full now
 Pay using unallocated funds (\$100.00)
 Pay in contributions

Option 2 - 4 payments

Your card will be billed on these dates

Due Date	Amount
Due on 30 May 2022	\$225.00
Due on 22 June 2022	\$112.50
Due on 10 August 2022	\$112.50

Process

We use CompassPay.com as our payment processing gateway. In clicking the relevant "Confirm and Pay" button to the right, you agree for your credit card to be charged by CompassPay.com on behalf of your school. You understand that the amount charged will be the "Total Due" or amount indicated to the right. Refunds for cancelled online orders will be made to your Compass Balance regardless of original method of payment. This payment and use of this website is in alignment with the Compass School Manager terms and conditions of use available at <http://compass.edu.au/policy/>.

Contributions

STEP 1 Agreements STEP 2 Questions STEP 3 Payment

Building Fund - James ARNOLD	\$ 200	\$200.00
Year 9 Biology - Subject Contribution - James ARNOLD	\$ 50	\$50.00
Year 9 Contributions - James ARNOLD	\$ 200	\$200.00
Library Fund - Phoebe ARNOLD	\$ 0	\$50.00

Contribution / Donation

Payment Options

1. Credit Card/Saved Card

Just like an Event, pay the chosen amount in one go.

2. Payment Plan

Choose from your school's preset options to setup a direct debit.

3. Credits/Unallocated Funds

If you see this option, your school has applied a credit against your account.

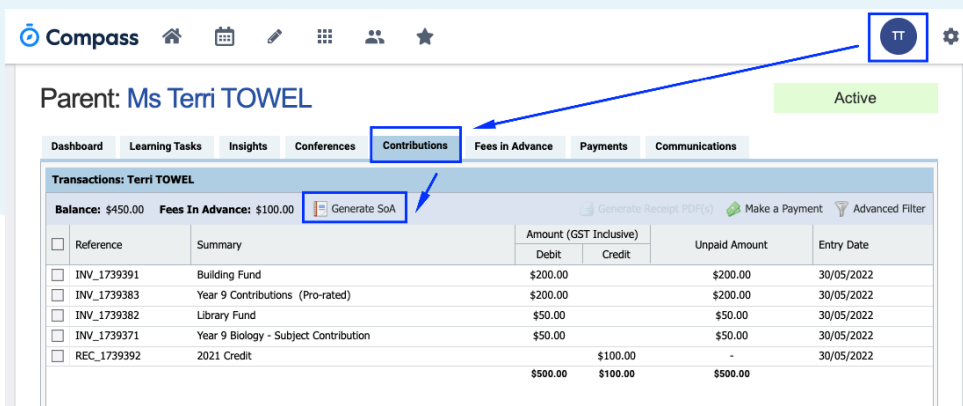
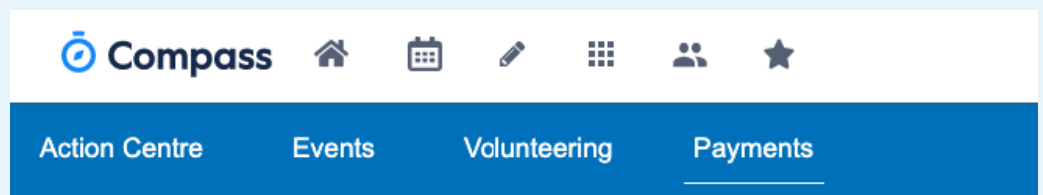
The amount you're choosing to pay here will need to equal the credit amount.

3. Accessing your Payment History

Each time you make a payment through Compass, you'll receive a receipt straight to your email address.

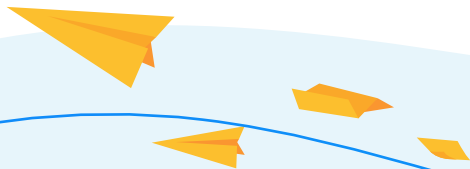
Within the portal, you can also access your **Payment History** through **Payments Centre**.

To generate a **Statement of Account PDF**, simply navigate to your parent account via your initials in the top right, and select the **Contributions** tab. From here, generate your SoA.



Handy Tips & Tricks

- ✓ **Chip away at your Contributions as you please!**
You can access your Compass App at anytime to see what's been paid, and choose to pay more if required.
- ✓ **Keep all your Events and Contributions in one spot.**
No need to jump between multiple programs and paper forms - it's all in Compass!
- ✓ **Manage your own Payment History in-app, without having to call up the Admin Office!**
Automated emails and downloadable statements make it even easier to know what's been paid.



REFUND POLICY

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis.

Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred. This applies in all circumstances including illness with a medical certificate.

Any refund requests must be made in writing.

Advice regarding refunds will be provided once all suppliers have been paid and reconciliations have been completed. Please note that this could take approximately 30 days.

Approval and review

Beaumaris Secondary College Council has approved this policy and will review the policy in line with any future changes to Government policy and Beaumaris College objectives annually.

REVIEW CYCLE

This policy was last approved by school council in February 2023 and is scheduled for review in February 2024

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Belong • Believe • Become



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 beaumaris.sc@education.vic.gov.au

 www.beaumarissc.vic.edu.au